

***Iowa Council for Early ACCESS  
Executive Committee Meeting Minutes, December 17, 2014***

**I. Call to order**

**Heather Moorman**, Chair, called the meeting of the Early ACCESS Executive Committee meeting to order at 1:05 p.m. on December 17, 2014, at Grimes State Office Building 400 E 14<sup>th</sup> Street, Des Moines, IA

**II. Attendance**

**Council Members Present:** LauraBelle Sherman-Proehl, Barbara Khal (cc), and Kim Thomas (cc), Marcus Johnson-Miller, Heather Moorman, Chad Dahm

**Absent:** Maria Cashman, Kasey Vermillion, Paula Connolly.

**Staff Present:** Kate Small, Rae Miller, Andrea Dencklau, Meghan Wolfe, Cindy Weigel, Tess Barker (cc).

**III. Approval of minutes from last meeting**

Marcus Miller-Johnson made a motion to approve the minutes with edits. Chad Dahm seconded.

**IV. Agency Updates:**

**Department of Education:**

LauraBelle provided updates for the Department of Education. We will have a budget discussion at our February executive council meeting. We have been working on the SSIP (State Systemic Improvement Plan) and APR (Annual Performance Report) which is due April 1 and February 2 (respectively).

Cindy Weigel updated that she has been invited to the Justice Leadership Institute. Screening prenatally (women) that may have been exposed to substances. They received a two-year grant to fund this. We want to screen early and often and offer interventions to these children earlier than necessary. If they identify these kids from prenatal screening they will likely be referred to Early ACCESS. They are trying to get a broader view than just the justice system regarding Early Childhood issues.

Distance Mentoring Model of Professional Development- since the last time we met, we had a cohort 3 face-to-face session.

**Child Health Specialty Clinics:**

Barbara Khal wants to make sure that everyone understands that there are changes in services in NW Iowa. Barb Wilkerson resigned from CHSC and she was located in Spencer, Iowa. We still have a strong presence and are in the process of having strategic planning meetings with the staff. We are gathering Spencer Center, Carroll, and Fort Dodge regional centers together to conduct a planning meeting. Please help to dispel the rumors that CHSC is going away in NW

Iowa. Also, we hired a family navigator who will be working at Child Serve in Des Moines. The person will most likely starting in January.

It was great that we had meeting to discuss new performance measures for Title V needs assessment. For those that worked around issues of child care, child care was selected as one of the state performance measures that will be working on.

### **Department of Human Services:**

Andrea Dencklau provided an update for Department of Human Services.

In January there will be a CIDS (Crucial Information for Daily Service) which happens with the field. Early ACCES will be featured on the call. They are going to have a referral sheet and a fast facts sheet.

Andrea is now part of a Mental Health, Substance Use, and Domestic Violence work group and hopefully will have an opportunity to promote Early Intervention.

The Safe Babies Court Team has hired someone through CFI (Children and Families of Iowa). She just started a month ago and is growing the program. Early Head start is a part of this program and so is Early ACCESS through Des Moines Public Schools. Andrea hopes to get a data report from them soon.

### **Iowa Department of Public Health:**

Meghan Wolfe spoke on behalf of IDPH. Meghan updated her focus-group process on the webIFSP program. A “wish-list” was compiled from the focus groups and was presented to the programmers. Tomorrow there will be a new roll-out for the reduced number of clicks that it takes to go through the program. The programmers have also developed an e-participant tab so that they can view the child’s record and not have to add them as an artificial service. Meghan is going to draft a step-by-step guide and try to send the email out tomorrow.

We are working on updating the tummy time brochure with coordinated intake.

TitleV needs assessment team met and decided on the performance measures and priority areas. That will connect nicely with Early ACCESS and developmental monitoring.

## **V. Planning for November Full Meeting**

- Family Story – Kate has scheduled a parent presenter, Joy Harris. We might want to expand to people outside of the area. May want to plan more time.
- State Systemic Improvement Plan 30: We will plan to have an update.
- Distance Mentoring Model Update for the Council - 30 minutes
- MOA Action Plan – 30 minutes
- Chad will update on the child care block grant
- Updates

Notes for future meetings.

February executive committee- reserve time to talk about Eligibility Criteria. Starting with Executive Committee to talk to the council.

Andrea and Meghan presented a Map:

Maybe different layers, such as medical vs. family education.

Also put a foot note regarding the fact that tele-health is available for different areas that may not be indicated.

Is the population less dense so supporting a full-time staff for a very low number of babies. It would be good to get the birth rates by county. Counties that are rural may not be underserved based on the birth rate and ability to fund a full-time person.

## **VI. Meeting Adjourned**

Chad made a motion to adjourn the meeting. Marcus seconded. Approved unanimously. The meeting was adjourned at 2:07 pm.

Respectfully submitted by Kate Small 12.17.14